



2017-2018 Membership Renewal
Skaters, Parents, Coaches, Officials and Friends of Skating:

It is time to renew your membership for the 2017-2018 skating season. The new membership year begins July 1, 2017 and ends on June 30, 2018. Please read this letter in its entirety, as some of the information has changed. Membership dues will remain the same for the 2017/2018 membership year.

Membership will continue to be administered online via Entryeze. It is quick and easy to renew your membership. To get started, click on the link in the e-mail you received regarding renewal, or the link on the Club's website (www.rmfs.org.) If you have not yet signed into your Entryeze account for membership, you will need to set up a login and password. Please note, this login and password are different from any login information you may have setup with Entryeze for a competition account. Once you have your login information, follow the directions below to renew your membership.

Memberships must be renewed before July 1, 2017. Be sure to complete your renewal by 11:59 pm on June 30, 2017, so your membership does not lapse. Memberships received after June 30, 2017 will be assessed a \$25.00 late fee and are not eligible to be considered for competitor funding. Test applications or competition entries will not be approved for memberships that have lapsed. Officials must renew memberships to continue to judge or officiate at competitions or test sessions after July 1, 2017. Please note entries for competitions occurring after July 1, 2017, will **not** be approved until your membership has been renewed.

Senior, Junior/Senior and Subsequent Year Introductory Junior members are subject to the volunteer policy. The policy is included in the membership packet and must be signed each year in order to activate or renew your membership. The volunteer hours will remain at 13 hours for full members and 6 hours for subsequent introductory junior members. Hours for families with multiple skaters are included in the volunteer policy. Members are required to enter the volunteer hours they have performed into their Entryeze account. This can be done by logging into your Entryeze account and entering the hours on the volunteer tab. The club's volunteer coordinator will then verify the hours. **Please note**, if you have not yet fulfilled your volunteer requirement for the current membership year, or we do not have a record of your volunteer hours, your membership will be marked as "not in good standing" in Entryeze. You will not be able to renew your membership or sign up to test until your membership is in good standing. Your U.S. Figure Skating membership will not be renewed until you are in compliance with the volunteer policy. If you have not yet submitted your volunteer hours, please enter them into your Entryeze account as soon as possible.

Please make sure the information listed in your Entryeze account is correct, and the e-mail in your account is the e-mail you want to receive club communications at. If your e-mail changes during the membership year, please be sure to update it in your Entryeze account and on your US Figure Skating member account. Your e-mail is used for club communications only and will not be distributed to third parties.

If you have questions regarding your membership level please refer to the description for the membership category. If you still have questions, check with your coach or the Membership Chair. The introductory junior membership is available to beginning skaters who have never been a member of USFSA (other than a Basic Skills member), have not taken any USFSA tests (other than Basic Skills), and will not be testing in the upcoming year. Skaters may compete with the introductory junior membership. If you are currently an introductory junior member, you may remain an introductory junior member and compete as a RMFSC member, as long as you are not planning to test in the upcoming year. However, you must pay the subsequent year introductory junior member dues and will be subject to the volunteer policy. Introductory and subsequent introductory junior members who wish to test before the end of the membership year, must pay an additional test fee prior to testing as noted on the membership application. Once a skater has tested, they are no longer eligible for the introductory junior membership and must renew at the junior/senior membership level the following year.

Directions for renewing your membership on Entryeze:

- Click on the link in the e-mail you received regarding membership renewal, or on the club's website and set up your user ID and password (if you have not already done so).
- Log into your Entryeze account
- Click on the **Apply/Renew** tab
- The membership type should be filled in, but can be changed if it is incorrect
- Click the renew button by each member's name (you must do this for each member you are renewing)
- Verify and update your personal information and click on **SAVE**
- Answer **YES/NO** to the US citizen question
- Sign the Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement; Parental Consent and Indemnification Agreement and Consent for Medical Attention or Treatment; the U.S. Figure Skating Parent Code of Conduct (for skaters under the age of 18; Member Code of Conduct and Code of Ethics; and Volunteer Policy. **Please be sure to read the all of the waivers and policies included with the renewal. Your electronic signature acknowledges that you have read the RMFSC policies and agree to abide by them.**
- Choose the areas you are interested in volunteering for
- Choose your special skills and interests
- Repeat the above steps for all members in your family
- Click **Cart/Checkout** at top right, then **Continue** and process your payment

We accept Visa, MasterCard and Discover. If you are not able to pay with one of these cards, you may pay by check. You will still need to enter all of your information, but **DO NOT** check out. Please leave your check in the lockbox in the skater's locker room. Please note, entries processed via check, will be charged a \$5.00 administrative fee in addition to the 3.5% Entryeze processing fee.

If you are transferring from another club, no transfer forms are necessary if you are joining RMFSC at the beginning of the membership year. Please indicate your previous club in the application. If you are joining as an associate member, please include your home club on your application. Your home club membership must be current in order to be a RMFSC associate member.

If you have questions or problems, please contact the Membership Chair at membership@rmfs.org.

Thank you and good luck in the 2017-2018 skating season!!
Rocky Mountain Figure Skating Club